

**Center for Development and Disability**  
**Consumer Advisory Board Meeting Minutes**  
**Wednesday, April 20, 2005, 1:00 - 4:00pm**



**Participants:** Lee Bussolini, Alan Greenfeld, Judy Greenfeld, Jeffrey Griffith, Johanne Guyton, Karin Fulford, Tony Husted, Judy Liddell, Cate McClain, Pat Osbourn, Mette Pedersen, Jon Peterson, Larry Strickland

**1. Welcome:**

CDD Director, Dr. Cate McClain, welcomed CAB members to the meeting.

**2. What's Something Important That Has Happened in Your Life Since We Last Met?**

Each meeting participant introduced themselves and shared important personal and professional happenings.

**3. What Will Happen at This Meeting:**

CDD Associate Director, Judy Liddell, reviewed agenda and packet handouts/contents.

**4. Overview of DD Act and Site Visit: (see attached handouts)**

Dr. McClain explained that the CDD is partly funded through a federal grant from the Administration on Developmental Disabilities (ADD). This funding covers only a small portion of the CDD's administrative cost. The CDD is expected to supplement expenses through diverse funding opportunities.

Under ADD funding the CDD is known as a University Center of Excellence (UCE). The CDD is 1 of 61 UCE's throughout the United States and specific criteria must be met to receive this funding. The criteria set by ADD helps guide CDD activities and future planning. Administrative support of a Consumer Advisory Board is just one of several requirements under ADD. All 61 centers have the same criteria and receive the same amount of funding regardless of location or staff size. ADD funding has a 5-year cycle and centers have the opportunity to re-apply.

The CDD is about 1/2 way through its 5 year ADD funding and will soon receive a site visit from the Monitoring and Technical Assistance Review System (MTARS). MTARS is the way ADD monitors grantees. They will be reviewing the CDD for any compliance and/or technical assistance issues. CDD's MTARS site visit team consists of 4 people: 2 ADD representatives, a UCE director and a self-advocate. The team requests a meeting with CAB members to be held on Wednesday, May 11, 2005 from 10-11:30am.

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### **5. CDD's 5 Year Goals (see Power Point handout page 4 for overview)**

Judy Liddell reviewed how CAB members gave input for CDD's current 5-year plan. The following 4 goals were established from the CAB input given in 2001:

- Increase knowledge and skills of students, providers, family members, people with disabilities in a variety of disciplines.
- Through partnerships with people with disabilities, their families, the CDD will provide community services and technical assistance (TA).
- The CDD will participate in research activities that have an impact on education, service, and policy.
- The CDD will disseminate research findings and products.

An extensive discussion followed on how the CDD has worked toward these goals in the last 3 years. Below are highlights from that discussion:

- Over 3000 people have gained CEU's through various trainings offered from CDD.
- To date, there have been 43 graduates from CDD Leadership Training Program (NM LEND).
- CDD has partnered with the BIA to provide a credited training program for staff of BIA residential schools.
- CDD has provided TA to 4 New Mexico One-Stop Career Centers to improve access and customer service to people with disabilities.
- In collaboration with NM Protection and Advocacy (P&A) and the Developmental Disabilities Planning Council (DDPC), the CDD participated in 2 policy briefings regarding transition and direct support.
- Published policy brief and action plan regarding national research for managed care, healthcare, and emergency preparedness.
- CDD developed and established the innovative "Family Specialist" job description and UNM staff position to acknowledge the expertise and valuable experience parents and family members have to share.
- CDD has made 38 national and international presentations.
- LINC, the CDD's library, houses about 7,000 holdings and disseminates statewide.

### **6. CDD's Planning Process**

Dr. McClain explained that the CDD initially grew from pediatrics programming and hence has had a difficult time branching out to serve adolescent and adult populations. However, new ideas have been identified for possible focuses for the next 5-year plan and she may also receive some guidance from the MTARS review that will allow a longer tangent away from pediatrics. CAB members are asked to expand on 3 emerging issues they identified during the last meeting that the CDD should focus on for next 5-year plan. Those 3 issues were:

- Direct Support Professional Turnover
- Population Aging
- Behavioral Health

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**7. CDD Involvement to Emerging Issues**

CAB members added the following emerging issues and gave examples of how the CDD can be involved.

<b>Direct Support Turnover</b>	
<p><b><u>Issues</u></b></p> <ul style="list-style-type: none"> <li>• Low Pay</li> <li>• Burnout</li> <li>• Lack of connection to agency and others in the field</li> <li>• Not valued by those who set rates/salaries</li> <li>• Lack of support</li> <li>• Under trained - not person specific</li> </ul>	<p><b><u>Opportunities for CDD</u></b></p> <ul style="list-style-type: none"> <li>• Training</li> <li>• Impact public policy/advocacy</li> <li>• Marketing - social message</li> <li>• Training database</li> <li>• Degree/certificate program, online training</li> <li>• Study turnover rate vs. training completion</li> <li>• Provide nursing CEU's for the LEND public policy institute</li> </ul>
<b>Population Aging</b> (to be continued at next meeting)	
<b><u>Issues</u></b>	<b><u>Opportunities for CDD</u></b>
<b>Behavioral Health</b> (to be continued at next meeting)	
<p><b><u>Issues</u></b></p> <ul style="list-style-type: none"> <li>• Repeated failure with [employment] situation</li> </ul>	<b><u>Opportunities for CDD</u></b>
<b>Employment</b>	
<p><b><u>Issues</u></b></p> <ul style="list-style-type: none"> <li>• What is the snapshot of supported employment in New Mexico?</li> <li>• What should be the expectation?</li> <li>• Job coaches and job developers are not trained adequately and do not understand their role in agency.</li> <li>• Transition of school-to-work</li> </ul>	<p><b><u>Opportunities for CDD</u></b></p> <ul style="list-style-type: none"> <li>• Gap analysis study with recommendations</li> <li>• Specific training</li> <li>• White paper - what is best practice?</li> <li>• Training of employers</li> <li>• Provide training for families on services in NM</li> </ul>
<b>Public Policy</b> (to be continued at next meeting)	
<b><u>Issues</u></b>	<b><u>Opportunities for CDD</u></b>

*Minutes Prepared By:*  
Karin Fulford and Judy Liddell, CDD/CAB Staff