

Center for Development and Disability
Consumer Advisory Board Orientation and Meeting Outcomes
June 27, 2002

Participants: *Orientation and CAB Meeting:* Lee Bussolini, Judy Greenfeld, Johanne Guyton, Tony Husted, Judy Liddell, Marilyn Martinez, Cate McClain, Evangeline McLuckie, Matthew Nelson, Jon Peterson, Jose Rodriguez, Phyllis Shingle, Lori Steward, Trish Thomas, Barbara Ibañez, Judy Stevens; *CAB Meeting:* Christy Barden, Alan Greenfeld, Pat Osbourn, Mette Pedersen, Connie Pine, Carolyn Richardson, Melody Smith

CAB Orientation and CAB Meeting Agendas are attached. Only items with outcomes from CAB members are included below.

Topic: Who You Represent

CAB members discussed the constituencies they represent. Each name tent described the constituency they were recruited to represent.

Topic: What is Your Style?

CAB members attending the Orientation identified their learning style: seeing a photo or reading instructions (symbol: eye), observing (symbol: magnifying glass), hearing (symbol: ear), doing (symbol: hand). Members glued the symbol(s) for their learning style to their name tent so that future facilitators can make sure their learning style is being respected.

Topic: Your Role

CAB members attending the Orientation signed letters of commitment after learning about CAB purpose and membership role.

Topic: Which CDD Values Make Your Heart Bloom

CAB members selected which CDD values were most important to each CAB member.

Topic: Which Strategic Directions Match Your Interests and Gifts

After hearing an explanation of CDD vision and strategic directions (see graphic attached), CAB members attending Orientation identified which strategic directions were of particular interest to each member (*Note:* CDD staff explained that indicating an interest did not mean the member was committing to a workgroup – input is voluntary and can range from a phone call to reviewing documents to being briefed to being part of a workgroup):

1. Creating an effective organizational culture at the CDD.

- Judy Greenfeld
- Trish Thomas
- Phyllis Shingle

2. Partnering with people with disabilities and their families.

- Judy Greenfeld
- Matthew Nelson
- Jon Peterson
- Marilyn Martinez
- Lee Bussolini

3. Planning for collaboration

- Jose Rodriguez
- Lee Bussolini
- Phyllis Shingle
- Lori Steward
- Johanne Guyton
- Evangeline McLuckie

4. Influencing Policy Development

- Jose Rodriguez
- Trish Thomas
- Evangeline McLuckie

5. Conducting and disseminating Research that has an impact

- Phyllis Shingle

Topic: How We Can Support Each Other

Tony Husted presented the following CAB Workgroup recommendations based on Partnership Initiative researched best practice and networking with other University Centers for Excellence:

1. Provide orientation and periodic training
2. Create a buddy system to pair new members with more experienced board members
3. Offer information about childcare resources if needed
4. Determine accommodations needed and arrange to provide them
5. Make sure members get the information they need prior to the meeting
6. For those who desire it: provide pre and post meeting preparation and debriefing
7. Slow the pace of meeting and repeat concepts to increase understanding
8. Eliminate jargon as much as possible – use simple words – create summarizing statements that explain in simple terms what is going to happen next on the agenda
9. Provide stipends, interpreters, accessibility, longer lunches and break times as needed to accommodate physical needs
10. Develop a CAB web page where members, photos, minutes, and other items are posted

CAB members recommended that CDD offer some type of stipend for family member care (for example, if a respite provider and family member traveled to the meeting with the CAB member).

Topic: CAB Drivers

The following CAB members signed up to be CAB Drivers (mentors):

- Connie Pine
- Johanne Guyton
- Jon Peterson
- Marilyn Martinez

Topic: CDD Core Grant CAB Input: Core Grant Activities

Judy Liddell introduced and Cate McClain explained activities identified in CDD's Core Grant for 2002-2007. CAB members contributed these ideas to CDD's future directions related to these Core Areas:

<u>Training</u>	<u>Community Service and Technical Assistance</u>
<p>What else?</p> <ul style="list-style-type: none"> • Public Policy Training include self-advocates and parents • Training enhancement committee involvement for DSP (Direct Support Professionals). • Continued training of all professionals working with DD (online training). • Offer LTSD required training through distance learning and at other UNM campuses for DSPs. • Make sure training gets to outlying areas. • Continued self-advocate/parents as facilitators. • Train professionals like police officers on how to deal with people with DD-link with Arc. 	<p>What else?</p> <ul style="list-style-type: none"> • Transition planning starts at birth. • Provide reports of project outcomes to CAB members. • Continued clinical service and early childhood deaf-blind technical assistance. • Set up system for family member/caregivers for entrepreneurial business options. • Onsite (in home) technical assistance/consultation especially in rural areas by family members/self-advocates.

CAB members will contribute suggestions regarding the Core Areas, Research and Dissemination at the next CAB meeting.

Topic: Definition of Terms

CAB members suggested that CDD define

Topic: CDD Website Overview

In preparation for the CDD creating a CAB web page, Laurie McPherson showed CAB members the current CDD web page as well as plans for adding photos. CAB members had digital photos made for the web page.

Minutes Submitted By:

<u>Actions</u>	<u>Partners</u>	<u>Unique</u>	<u>Inclusion</u>
<p>Actions are new and improved coming from different points of view that are proven to work.</p>	<p>Working <u>together</u> to make an impact where you live.</p>	<p>Respect that everyone is <u>unique</u> and that others might use different words for things.</p>	<p>Include everyone and support each person to participate.</p>

Judith Stevens, Partnership Initiative