

**The University of New Mexico
Center for Development and Disability
Consumer Advisory Board
December 3, 2001**

Cate McClain welcomed everyone and introductions were made.

Judy Stevens then went over the agenda for the meeting.

Barbara Ibanez gave a brief overview of the Partnership Initiative Project and how it will positively impact the CDD CAB.

Cate discussed the DD Act and its reauthorization. The CDD and other centers in the nation are authorized by the Developmental Disabilities Assistance and Bill of Rights Act to build the capacity of states and communities to respond to the needs of individuals with developmental disabilities and their families. The core funding for the Center is given by the Administration on Developmental Disabilities. In the reauthorization a name change was decided upon for the University Affiliated Programs across the nation. The change from a UAP to a University Center for Excellence in Developmental Disabilities Education, Research and Service came about in the Fall of 2001.

Cate then discussed the Center's commitment to utilizing people with disabilities and family members in designing, providing and evaluating the efforts of the CDD. The new strategic plan was discussed and the reason the process was a priority this year. The strategic plan was to assist in the development of the CDD core grant, which was up for renewal in 2002. The core grant's funding will be for the next 5 years. The core grant in the past has been approximately \$200,00 and we hope it is increased to \$500,000.

Judy Liddell explained the strategic planning process. This process took about a year and was accomplished by:

- Gathering information from key stakeholders and partners
- Identifying key issues
- Utilizing a visioning process
- Relating the change of our focus to the DD Act
- Developing a vision
- Identifying blocks to reaching our vision
- Developing actions and activities to remove the blocks
- Agreeing upon strategic directions
- Identifying programs that will fulfill those directions
- Developing objectives and action plans
- Initiating taskforces to begin implementing the plan

Judy Liddell then introduced the Consumer Advisory Board members who helped the CDD in the past year during the strategic planning process.

Tony Husted and Randy Costales discussed their experiences on the board and in the strategic planning process. They both agreed that the CDD and the CAB have identified their values, the final outcomes and the process that will be taken to reach the goals. Randy and Tony were then asked why they had participated. Tony replied that it was fun to be around people who were dedicated to the process and the outcome.

Randy felt that it had been a great way to collaborate and get to know the CDD better.

Cate then went over the new vision and mission statements. The new organizational chart was explained. The new Division Clusters and how they relate to the strategic directions were then discussed.

After a break, Judy Liddell then introduced the various coordinators of the taskforces. Each of the taskforces discussed their focus and how it relates to the strategic plan and announced the next meeting. CAB members were invited to attend any of the taskforces that they might be interested in participating.

The taskforces are:

- **Organizational Taskforce-** Ann Sims and Melody Smith
- **Taskforce on Partnering With People With Disabilities and Their Families-** Tanya Baker-McCue and Judy Stevens
- **Taskforce for Collaboration-** Molly McLaughlin and Christie Barden
- **Influencing Policy Directions Taskforce-** Judy Liddell
- **Conducting and Implementing Research Taskforce-** Pat Osbourn and Tony Cahill

Cate announced that the Resource Center would be moving to the 1st floor after the holidays. There was a discussion about the various ways the Center does outreach around the state. Cate explained that many of the programs in the CDD are statewide.

Other methods of outreach include:

- Web-based classes
- The CDD web-site
- Medically Fragile Program's regional offices
- Many of the programs travel to other communities in the state
- Many trainings offered statewide by the CDD

Connie Pine from PRO felt that an important piece for the CDD to remember is to make sure people are informed about what the CDD is doing and that the CDD has programs that are across the age-span.

Melody Smith asked how the CDD should get the word out.

Connie thought that giving the CAB updates through e-mail and regular mail would ensure that there was ongoing information sharing and that would help in marketing the CDD.

Randy Costales felt that marketing the CDD was important to assist in making the community aware of the CDD.

Cate went on to explain what the current CDD activities were by:

- Sharing program overviews
- Explaining what each program does
- Reviewed CDD 2001 Annual report
- Discussed what is on the CDD website

Cate and Tony Cahill discussed the Research Collection Database. This information was given to the NM Legislature and overlaps with the Policymaking Taskforce. Some people worry that it is a "disability surveillance alliance". Cate said that that was an epidemiological term and this information will be compiled to impact systems. This is a beginning effort to bring people together to plan, implement and provide appropriate services to people with disabilities and their families. This information will be very confidential in aggregate data and will set a guide to provide services.

Randy said that he was glad this was happening and that there is a need for information on what is being provided in New Mexico for people with disabilities and their families. This will have a great affect on funding and on long-term outcomes.

Cate also said that this will help to set policies and to project and prepare for the future at the CDD.

Connie said that this will help in seeing the patterns and incidence of certain disabilities. Pat shared that perceptions change and qualitative studies usually have focus groups every 3 years to research the changes and the quality of services.

Tony Husted asked if the staff were publishing and where does the public see their professional credit.

Cate answered that it was in the Annual Report.

Judy Stevens reiterated the CDD commitment to partnering with people with disabilities and their families.

Pat Osbourn said that there are broad research efforts at the Center.

Tony Husted said that he was glad to see a unified approach in the CDD efforts.

Judy Stevens asked the attendees to fill out evaluation forms for the Partnership Initiative and to join any taskforces that people might be interested in.

Meeting was adjourned.